

# **AGREEMENT ON THE PROVISION OF TRAVEL EXPENSES**

concluded pursuant to Section 51 of the Civil Code and of the Act on Travel Expenses Reimbursement, as amended.

## **Parties hereto**

### **Provision's Provider:**

**Ministry of Foreign and European Affairs of the Slovak Republic**

Address: Hlboká cesta 2, Bratislava

Company Registration No.: 00699021

Represented by: **Pavol Sýkorčin**

Secretary General

(hereinafter referred to as the "Ministry")

### **Provision's Recipient:**

**John Crowley**

Date of Birth (D/M/Y):

Permanent Residency Address:

Passport No.:

(hereinafter referred to as the "Recipient")

## **I**

### **Subject of the Agreement**

1. The subject of the Agreement shall be the provision of travel expenses to the provision's recipient being the person stated in Section 1 (2) (c) of Act No. 283/2002 Coll. on Travel Expenses for the trip:

Date of the trip (D/M/Y): 13<sup>th</sup> – 15<sup>th</sup> December, 2017

Destination of the trip: Bratislava, SR

Purpose of the trip: Conference on migration – participation and intervention

The provision's Recipient shall perform the following activity/task for the Ministry: participation on the conference organize by the MF&EA and will deliver an intervention in on the topic ...**UNESCO MOST Program - Revelance of migration data** .....

2. The Ministry shall provide the Recipient for travel expenses on the route Paris-Bratislava and back and accommodation expenses for 2 nights with breakfast in the standard room (app. 600 EUR). The recipient is entitled to be provided air ticket in the economy class. The journey shall be undertaken within the period from December 13, 2017 to December 15, 2017.

## **II Rights and Duties**

1. Recipient shall be obliged to submit to the Ministry the originals of documents proving the amount of costs that are subject to travel expenses provision in line with this Agreement (plane ticket, boarding pass or confirmation of accommodation) no later than 10 days after the trip.
2. The Ministry shall provide Recipient with booking and paying for travel arrangements in advance.

## **III Final Arrangements**

1. This Agreement shall become valid as of the day of its signing by both parties hereto, and effective as of the day following the day of its publication in the Central Register of Agreements administered by the Government Office of the Slovak Republic.
2. The Agreement has been made out in two copies, of which the Recipient and the Ministry shall each receive one.
3. The parties hereto declare to having read the contents hereof, and confirm their consent with the contents hereof by signing the Agreement in person.

Bratislava on

2017

Paris on

2017

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Signature and Stamp of the Ministry

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Signature of the Recipient