

**Memorandum of Understanding**

**between**

**The Ministry of Foreign and European Affairs of the Slovak Republic**

**and**

**The International Security Sector Advisory Team (ISSAT), Geneva Centre for the  
Democratic Control of Armed Forces (DCAF)**

**Implementation of the ISSAT Programme of Work 2018**

1. I am pleased to inform you that the Government of the Slovak Republic, acting through the Ministry of Foreign and European Affairs, will make available to DCAF a sum of 5,000 EUR (referred to as "the Contribution") to support the Implementation of the ISSAT Programme of Work 2018 ("the Project").
2. The Project will commence on 01 January 2018 and will end on 31 December 2018.
3. The purpose for which the Contribution will be used is to support Slovakia's SSR training activities and the provision of other SSR expert support in 2018, as outlined in the ISSAT Action Plan and Budget and in line with ISSAT's Strategy.
4. The Contribution will be administered by DCAF and will be subject to the following conditions:
  - (a) The Contribution will be used by DCAF for the provision of goods and services as specified in the project document. DCAF will make every effort to ensure timely and full implementation of the Project.
  - (b) The Contribution is stated in EUR but may be paid in foreign currency (at the exchange rate prevailing on the day of transfer) in accordance with the payment schedule in paragraph 5.
  - (c) The Contribution will not be used to meet the cost of import or customs duties (or any similar fees) imposed by the Government of Switzerland on the goods imported or services provided.



5. As soon as this Memorandum of Understanding comes into operation, the Ministry of Foreign and European Affairs of the Slovak Republic will make the payment.

6. Payments will be made into DCAF's bank account held at:

**Bank: Credit Suisse, Genève 70**

**Account name: Centre pour le Contrôle Démocratique des Forces Armées, Genève**

**Account number: 876841-21-2**

**SWIFT code: CRESCHZZ12G**

**IBAN: CH22 0483 5087 6841 2100 2**

**Bank address: 1211 Geneve, Switzerland**

7. The officers responsible for co-ordination of all matters relating to this Arrangement are:

[REDACTED]

Director of the Security Policy Department and Head of the SSR Project Team  
Ministry of Foreign and European Affairs of the Slovak Republic, Hlboká cesta 2,  
SK - 833 36 Bratislava 37, Slovak Republic

Tel: +421 2 5978 3481

Email: [REDACTED]

[REDACTED]

Head of ISSAT Geneva Centre for the Democratic Control of Armed Forces  
Chemin Eugène-Rigot 2E, P.O. Box 1360, CH-1211 Geneva, Switzerland

Tel: +41 22 730 95 22

Email: [REDACTED]

8. DCAF will ensure that the Contribution is, prior to disbursement, kept in an account where the project funds may be separately accounted for. The funds in the Account may be freely exchanged by DCAF into other currencies as may facilitate their disbursement.

9. Any interest accrued from the investment of the Contribution will be used solely to fund activities related to this specific project.



10. DCAF will administer and account for the Contribution in accordance with its financial regulations and other applicable rules and procedures and practices and keep separate records and accounts for the Project. The Contribution will be solely for the element of the Implementation of the ISSAT Programme of Work 2018.

11. DCAF will submit to the Ministry of Foreign and European Affairs of the Slovak Republic:

- Within 4 months of completion of the financial year an annual report which includes the activities included in this contract.
- Within 4 months of completion of the financial year, a final financial report which includes the expenditure included in this contract.
- An annual financial statement of ISSAT's accounts, audited by DCAF external auditors.

12. If the arrangements set out above are acceptable to DCAF, I suggest that this MOU shall be valid as of the day of its signature and shall come into effect on the day following the day of its publication in the Central Registry of Contracts of the Slovak Republic. Please sign both copies of the original, retain one for your own records and return the other to the Ministry of Foreign and European Affairs of the Slovak Republic.

Signed on behalf of the Ministry of Foreign and European Affairs of the Slovak Republic:

Name: [REDACTED]

Position: Director General, Division for Economy and General Administration

Address: Ministry of Foreign and European Affairs of the Slovak Republic, Hlboká cesta 2,  
SK - 833 36 Bratislava 37, Slovak Republic

Signed on behalf of DCAF ISSAT:

Name: [REDACTED]

Position: Director of DCAF

Address: Chemin Eugène-Rigot 2E, P.O. Box 1360, CH – 1211 Geneva 1, Switzerland