



SLOVENSKÁ AGENTÚRA
PRE MEDZINÁRODNÚ
ROZVOJOVÚ SPOLUPRÁCU

Small Grant Agreement No. SAMRS/2019/SG/02/BY

Between the parties

Name:	Slovak Agency for International Development Cooperation
Resident at:	Bratislava, Slovak Republic
Founded by:	Decision of minister of Foreign Affairs of the Slovak Republic Nr. 57/2006 from 27.12.2006
Contact address:	Pražská 7, 811 04 Bratislava, Slovak Republic
IBAN:	SK1381800000007000275962
Bank Name:	State Treasury
ID No. (ICO):	31819559
Telephone:	+421-2-5978-2601
Represented by:	Jozef Migaš for the Slovak Agency for the International Development Cooperation

And

Name:	Information and consulting agency "Assistance to Business Development"
Resident at:	Goransky str. 1-84, 223025 Minsk
Registered at:	State Register
Registration number:	192343084
Telephone	+375173805999
E-mail:	crb@zen.by
Represented by:	Yauheni Zuyeu, Head of the Agency

(Hereinafter referred to as the "Final Beneficiary").

This Small Grant Agreement between the parties relates to the implementation of the Project **"Sustainable development of regional entrepreneurial knowledge"** supported by the small grant scheme of the Slovak ODA under the Contract No. **SAMRS/2019/SG/02/BY**.

1. The Final Beneficiary agrees to implement the project as described in the Small Grant Application Form.
2. The project aims to create conditions for sustainable support of start –up entrepreneurs development in the regions of Belarus.
3. The project is to be implemented by the Final Beneficiary within nine months from the signature of this Small Grant Agreement.
4. The total amount of the financial contribution from the Slovak Agency for International Development Cooperation to the Final Beneficiary will not exceed **EUR 9 973** (in words nine thousand nine hundred seventy three EUR).

5. According to the Small Grant Application Form, which is an integral part of this Small Grant Agreement and with the support of the Slovak Agency for International Development Cooperation, the Final Beneficiary will pay for adaptation of materials and creation of a course on entrepreneurship, creating video content, trainings, preparing of trainers, information campaign specialist, design and printing of leaflets, rent of premises, meals for participants, office supplies, online platform rent for webinars, rent of premise for 6 trainings, meals for participants 2 days, office supplies for 6 trainings and administrative expenses.
6. The financial contribution from the Slovak Agency for International Development Cooperation will be available and can be spent only after the signature of this Small Grant Agreement.
7. The financial contribution of **EUR 9 973** will be disbursed in **two installments**.
8. The installment in the amount of **70%** from the total grant, i.e. **EUR 6 981,10** (in words six thousand nine hundred eighty one EUR and ten EUR cents) will be paid to the Final Beneficiary by the Slovak Embassy in Minsk after the signature of this Small Grant Agreement.
9. The Final Beneficiary shall provide the Slovak Embassy in Minsk with the Project Completion Report including the Financial Report within **20 days** after the completion of the project. Both documents shall be submitted in English language. The Financial Report shall contain the complete accounting documentation, i.e. order of services, invoices from service providers and payments made by the Final Beneficiary. The sample forms of the Completion Report and the Financial Report are attached to this Small Grant Agreement.
10. The remaining **30%** from the total grant, i.e. **EUR 2 991,90** (in words two thousand nine hundred ninety one EUR and ninety EUR cents) will be paid to the Final Beneficiary by the Slovak Embassy in Minsk within **30 days** after the Slovak Agency for International Development Cooperation endorses the Final Completion Report and the Financial Report.
11. The Final Beneficiary will permit staff of the Slovak Agency for International Development Cooperation to monitor and evaluate the Slovak ODA and access the documentation related to project implementation and provide them with assistance in reviewing the project progress and impact.
12. The Final Beneficiary is obliged to use the SlovakAid logo on all information outputs relating to the implementation of the project. If the Final Beneficiary does not use the SlovakAid logo, the Slovak Agency for International Development Cooperation may charge the Final Beneficiary with the fee in the amount of 0,8% from the total amount of the financial contribution.
13. **VISIBILITY OF FUNDING FROM THE OFFICIAL DEVELOPMENT ASSISTANCE**
Unless the SAIDC requests or agrees otherwise, any communication or publication made by the Final Beneficiary that relates to the action, including at conferences, seminars or in any information or promotional materials (such as brochures, leaflets, posters, presentations in electronic form, etc.), including tangible assets acquired from the project must: (a) indicate that the action has received funding from the Official Development Assistance, SlovakAid and (b) display the SlovakAid logo. When displayed in association with another logo, the SlovakAid logo must have appropriate prominence. The obligation to display the SlovakAid logo does not confer on the Final Beneficiary a right of exclusive use.

The Final Beneficiary may not appropriate the SlovakAid logo or any similar trademark or logo, either by registration or by any other means. For the purposes of the first, second and third subparagraphs and under the conditions specified therein, the Final Beneficiary may use the SlovakAid logo without first obtaining permission from the SAIDC.

14. The Final Beneficiary is obliged to respect the implementation time schedule and budget lines and to inform the Slovak Agency for International Development Cooperation on all circumstances which can cause any significant deviation and/or jeopardize the project objectives and outputs.
15. Should the Final Beneficiary use the financial contribution in contrary to the agreed project description, the Slovak Embassy in Minsk may decide to stop the project financing. Consequently, the Slovak Agency for International Development Cooperation may terminate this Small Grant Agreement and demand the return of allocated financial contribution.
16. The Final Beneficiary is obliged to return the allocated financial contribution within **15 days** from the date of termination of the Small Grant Agreement by the Slovak Agency for International Development Cooperation. The allocated financial contribution should be returned to the account of the Slovak Embassy in Minsk.
17. If the Final Beneficiary does not return the allocated financial contribution within the above time period, the Slovak Agency for International Development Cooperation may charge it with the late payment fees, in the amount of 0.05% out of the amount mentioned under Section 4 hereof, and this also for each day of the delay or part thereof. The penalty is due and payable within 5 days following the delivery of request for its payment to the Slovak Agency for International Development Cooperation.
18. If the Final Beneficiary does not return the allocated financial contribution within the time period mentioned under Section 14 hereof, the parties shall first amicably settle their differences concerning this payment.
19. In respect of the Convention on the Recognition and Enforcement of Foreign Arbitral Awards from the 6th of November 1959, the parties hereby agree that any dispute from legal relations between the parties arising here from, including any related legal relations, especially claim for surrender of unjust enrichment, dispute on validity, interpretation or abortion of this Small Grant Agreement, shall be submitted for resolution exclusively to the Court of Arbitration of the Slovak Chamber of Commerce and Industry in Bratislava (hereinafter referred to as the "Arbitration Court"). The parties undertake to accept the resolution of the Arbitration Court and the resolution shall be deemed as final and binding. All disputes arising out of or in connection with this Small Grant Agreement shall be determined by the appointment of a sole arbitrator to be agreed between the parties.

Date: 16.9.2019

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Jozef Migaš for the Slovak Agency for the
International Development Cooperation

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Yauheni Zuyeu for the Information
and consulting agency "Assistance
to Business Development"

Enclosure:

1. Small Grant Application Form