



SLOVENSKÁ AGENTÚRA
PRE MEDZINÁRODNÚ
ROZVOJOVÚ SPOLUPRÁCU

AGREEMENT ON THE REIMBURSEMENT OF TRAVEL EXPENSES SAMRS/SSE/282/1693/2019

concluded pursuant to Section 51 of the Civil Code and of the Act on Travel Expenses Reimbursement, as amended.

Parties hereto

Reimbursement's Provider:

Slovak Agency for International Development Cooperation
Pražská 7, 811 04 Bratislava, Slovakia
Company Registration No.: 31819559
Represented by: Lucia Kišš, Director
(hereinafter referred to as the "Agency")

Reimbursement's Recipient:

Name of the Institution: Jezero Municipality

Address of the Institution:

Company registration number:

Represented by: Snežana Ružičić

Banking Data

Name of the bank account/account holder:

Name of the bank:

Bank Code:

Bank Account Number:

Address of the bank: (street, number, city,
postal code)

IBAN:

SWIFT/BIC:

(hereinafter referred to as the "Recipient")

I

Subject of the Agreement

1. The subject of the Agreement shall be the reimbursement of travel expenses (flight tickets) to the Recipient being the person stated in Section 1 (2) (c) of Act No. 283/2002 Coll. on Travel Reimbursements, for the study visit to the Slovak Republic:

Date of the trip (D/M/Y): 2 July until 4 July 2019

Destination of the trip: The Slovak Republic

Purpose of the trip: Study visit to Slovakia with an overall objective of experience sharing with Kechnec municipality.

Names of travellers: Ms. Snežana Ružičić

Mr. Luka Vodjević

Ms. Jasminka Medić

The reimbursement's Recipient shall perform the following tasks within the *Sharing Slovak Expertise* ODA tool: purchase the flight tickets for abovementioned participants in the study visit to The Slovak Republic during the abovementioned period. The study visit will be focused on experience sharing between the two municipalities – Jezero and Kechnec. The Recipient will arrange and buy a flight tickets (in economy class) for all above mentioned travellers.

2. The Agency shall refund the Recipient the sum spent on the flight tickets for the purpose of the study visit to the Slovak Republic aimed at the abovementioned purpose of the study visit and in compliance with the conditions in Article II. The overall refund for recipient's travel expenses shall not exceed 1 800 € (600 €/person). The study visit shall be undertaken within the period of 2 July until 4 July 2019.

II

Rights and Duties

1. The Traveller(s) is obliged to submit all original documents proving the total amount of costs that are subject to travel costs reimbursement (invoice and/or bank statement proving the payment for the flight tickets, flight ticket schedule, all boarding passes) after arrival to Slovakia between 2 July until 4 July 2019.
2. The Agency shall reimburse the expenses of flight tickets only for participant(s) who participated on the study visit to Slovakia. After receiving all relevant copies of the documents the Agency will reimburse the Recipient for the expenses, no later than 15 days after the reception of the required documents.
3. Unless the Agency requests or agrees otherwise, any communication or publication made by the beneficiary that relates to the study visit, including at conferences, seminars or in any information or promotional materials (such as brochures, leaflets, posters, presentations, in electronic form, etc.), including tangible assets acquired from the project must:
 - (a) indicate that the action has received funding from the Official Development Assistance; SlovakAid and
 - (b) display the SlovakAid logo.

When displayed in association with another logo, the SlovakAid logo must have appropriate prominence. The obligation to display the SlovakAid logo does not confer on the beneficiary a right of exclusive use. The beneficiary may not appropriate the SlovakAid logo or any similar trademark or logo, either by registration or by any other means. For the purposes outlined above and under the conditions specified therein, the beneficiary may use the SlovakAid logo without first obtaining permission from the SAIDC.



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III

Final Arrangements

1. This Agreement shall become valid as of the day of its signing by both parties hereto, and effective as of the day following the day of its publication in the Central Register of Agreements administered by the Government Office of the Slovak Republic.
2. The Agreement has been made out in two counterparts, of which the Reimbursement Recipient and the Agency shall each receive one.
3. The parties hereto declare to having read the contents hereof, and confirm their consent with the contents hereof by signing the Agreement in person.

Date: 13.06.2019

Date: 12.06.2019

Signature and stamp of the Agency
Lucia Kišš, Director

Snežana Ružičić, the mayor